

Highland County Public Schools  
Use of School Facilities

Highland County Fair Association, Inc. do hereby request the use of the following facilities:  
(Organization or Individual)

- ☐ Cafeteria  
☐ Kitchen  
☐ HES Gymnasium  
☐ HHS Gymnasium  
☐ Baseball Field(s)

- ☐ HES Library  
☐ HHS Library  
☐ Classroom(s)  
☐ Modular  
☒ Other: Parking Lot

Event: Rumble & Rhythm: Summer Edition Fundraiser

Date(s): June 28, 2025

Time(s) (Setup-Cleanup): 9am-11pm

Year of Event: 20th

Anticipated charges: (School kitchen personnel MUST be hired if any kitchen equipment is to be used)

All Organizations:

\$0 Kitchen Personnel - \$50.00 for first 2 hours, plus \$25.00 per hour after the first 2 hours

\$0 Custodian(s) - \$50.00 for first 2 hours, plus \$25.00 per hour after the first 2 hours

Organizations Outside of Highland:

\$0 Cafeteria - Less than 4 hours = \$10.00 per day. More than 4 hours = \$20.00 per day

\$0 Kitchen - Less than 4 hours = \$25.00 per day. More than 4 hours = \$45.00 per day

\$0 Classroom/Modular/Library - \$5.00 per day

\$0 HES Gym - Less than 4 hours = \$35.00 per day. More than 4 hours = \$45.00 per day

\$0 HHS Gym - Less than 4 hours = \$35.00 per day. More than 4 hours = \$45.00 per day

\$0 TOTAL

If approved, it is agreed that the organization and/or individual named below will be the legal user of the requested facilities for the time of use for the participant, public, its employees, and agents. If the property, facility, equipment, or personnel is damaged or will be used by the organization and/or individual. All charges must be paid within thirty days from receipt of invoice.

Name of the person completing the form:

03 /06 /25  
(Date)

Holli McVeigh  
(Signature & Print)

Holli McVeigh

(540) 679-0370  
(Phone)

Name of the person who will be on site and responsible for the requested event:

03 /07 /25  
(Date)

Raymond Lightner  
(Signature & Print)

Raymond Lightner

(540) 487-1555  
(Phone)

Contact Email: holli@highlandcountyfairva.com

☒ Approved  
☐ Disapproved

☒ Approved  
☐ Disapproved

3/13/25  
(Date)

(Principal's Signature)

3/13/2025  
(Date)

Debra R. May  
(Superintendent's Signature)